

Advertisement No.2/2015

The description of posts and the criteria for each post to be filled under National Health Mission on contract basis is as under:-

Name of the Post	No of Posts	Essential qualification	Remunerati on	Experience	Duties and responsibilities of the post.
State Consultant	1	Recognized Master Degree in Hospital Administration/MP H. The candidate will have to submit minimum 2 page write up regarding role and implementation strategy of the programme in the State and deliverables in specified period outcomes	Rs.50,000/- PM	Nil	Will be responsible to coordinate and promote quality related activates and advocacy across the State. To assist, support and conduct assessment and scoring of public Health facilities. facilitating selection of facilities that may go for Certification and supporting them in the process. To review the status of Quality Assurance in the District and also to conduct workshops and training for district personnel. The Headquarter will be at Shimla. He/she will be answerable to the concerned SPO.
Distt. Consultant one each at Distt. Headquarter	12	-do-	Rs.40,000/- PM		Consultant will be responsible to ensure that quality standard is maintained at each facility in the Distt. and apprise the State Consultant regularly. They will work under the direct control of the CMO concerned.
Administrative-cum-Programme Assistant at State Headquarter	1	Recognized Graduation Degree in any stream with fluency in MS Office page	Rs.15,000/- PM	2 years experience in providing support to Health	To provide support to the State Consultant in administration and to coordinate all activities. Prepare agenda and

Sample

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				Programme / NHM or other fields.	draw minutes of meeting for follow up action. Liaison with Distt. Consultant. Facilitatory support for the filed visit including logistic arrangements. Upkeep of files, registers and books of account as well as submission of UCs. He/She will be responsible to the concerned SPO.
Administrative-cum-Programme Assistant one at each Distt. Headquarter	12	Recognized Graduation Degree in any stream with fluency in MS Office page from any recognized Institution.	Rs.12,000/- PM	1 years experience in providing support to Health Programme/ NHM or other fields	To provide support to Distt. Consultant in administration and to coordinate all activities of DQAC. To prepare agenda and minutes of meeting for follow up action. Liaison with State Consultant and also to facilitate field visits including logistics arrangement. Upkeeps files, registers, books of accounts and submission of UCs. He/she will be under the control of Distt. Consultant.
Distt.Coordinator (ASHA) one each at Distt. Headquarter.	12	Recognized Graduation Degree in any stream with PGDCA or one year Computer Course from any recognized Institution	Rs.12,000/- PM	Nil	Distt. Coordinator {ASHA} will look after the overall ASHA Programme at District level including redressal of grievances of ASHAs working in the entire Distt. He/she will work under the control of the Distt. Nodal Officer (ASHA) and concerned CMO.
Accountant	1	The candidate should possess Minimum B.Com qualification/	Rs.11,000/- PM	Nil	To maintain the accounts of "Janani Express(102) Services at State Headquarter

Sample

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		M.Com/MBA(Finance) with proficiency in Tally/other accounts			under the administrative control of concerned SPO.
Microbiologist	1	MD Microbiology or Phd Medical microbiology or MSc(Medical or applied microbiology)	Rs.40,000/-	One year of relevant work experience	To handle day to day correspondence in IRL pertaining to quality assurance of sputum smear microscopy. To train Distt. Programme managers, statistical assistants and Sr.Tuberculosis Lab. Supervisors on RNTCP Lab.Quality Assurance. To Train Lab.Technicians and STLs on sputum smear microscopy. Monitor performance and quality indicators of all participating CBNAAT labs in the State.
DOTs-Plus site Stastistical Asstt. To be posted at Dharampur (Solan) & Dr.RPGMC Tanda	2	Graduate in any discipline with diploma in computer recognized by the Council for Technical Education.	Rs.15,000/- PM	One year experience in related field.	1.Assist Medical Officer DRTB Centre in maintaining the records and reports for PMDT, analyzing the data and transmission of information to DRTB Centre committee, IRL,STC, Districts and CTD. Data entry of PMDT services; assist MO-DR-TB Centre in compilation and transmission of periodic PMDT reports
Store Asstt. SDS-Dharampur (Solan)	1	10+2 and conversant with various computer programming including MS word, Excel and simple Statistical package.	Rs.10,000/- PM	Nil	Assist Pharmacist in Handling of drug stores in the State Drug Stores including, Receipts & Issues. Arranging and shifting of Drugs quota as and when required with the

Sample

					help of Class-IV. Imparting drug logistics trainings to district level pharmacists.
Lab. Technician	1	10+2 in Science with Diploma/ Dgree in DMLT	Rs.10,500/- PM	Preference will be given to retired Lab. Technician	Will be responsible for Urine examination, specifit, gravity and PH, Sugar, protein (albumen), pigments and bile salts, ketene bodies and miscroscopic examination
State Vaccine & Logistic Manager	1	10+2 with Diploma in Pharmacy from recognized institute Knowledge of computer is essential	Rs.15,000/- PM	2 years experience in the related field.	To support State Cold Chain Officer in vaccine & cold chain logistic planning, training and monitoring as well as to improve vaccine & cold chain logistic management system of the State through better planning, training, monitoring and appropriate utilization of vaccine logistic fund. He/she will work under the direct control of Cold Chain Officer.

ii) **Desireable Qualification:** Knowledge of custom, manner and dialects of Himachal Pradesh and suitability for appointment in the peculiar condition prevailing in the Pradesh.

iii) **Age:** Should be within the age group of 21-45 as on 31.8.2015 (retired personal should be below 65 years of age).

iv) **Late Date of submission of Form:** Application should reach in the office of MD, NHM, HP, Shimla-171009 by 4.9.2015 upto 4 PM

[Signature]
17/8/15

NATIONAL HEALTH MISSION, HP,SHIMLA-9

APPLICATION FORM FOR THE POST

Recent passport
size self attested
photograph of
candidate

PERSONAL INFORMATION

Name (IN CAPITAL LETTERS): _____
(Please underline surname)

Father's Name : _____

Date of Birth: _____

Age as on 31st August, 2015: _____

I am a (tick one):

☐ Indian Citizen with valid Himachal domicile
Himachal domicile

☐ Indian Citizen without valid

☐ others

Sex : ☐ Male ☐ Female

Marital Status : ☐ Married ☐ Single

Permanent Address : Vill _____ PO _____ Tehsil _____

Distt. _____

Address for Correspondence:

_____ Postal Code: _____

Contact No (Mobile): _____ Email address: _____

ACADEMIC QUALIFICATIONS (Matric and above)

Date		Schools/Institutions Attended	Affiliation/ Recognition	Qualificati ons Obtained	Percentage (aggregate)/Grade
From	To				

OTHER QUALIFICATIONS / COURSES ATTENDED / AWARDS ATTAINED

Date		Qualifications / Awards Obtained	Awarding Institution
From	To		

I verify that the above information is correct to the best of my knowledge.
I understand and accept that providing false information deliberately could result in my dismissal.

Signature: _____ Date: _____

(Please attach two self addressed envelopes size 6"X11" along with the application form)

Date

Signature of the Candidate