

MISSION DIRECTOR,  
NATIONAL HEALTH MISSION,  
SWASTHYA BHAWAN,  
SDA COMPLEX, KASUMPTI, SHIMLA-9.  
Phone No. – 0177-2624505, 2621476  
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#### **TENDER NOTICE**

Tender are invited for the supply of Salt Testing Kit to Districts Stores in Himachal Pradesh. The detailed tender document can be downloaded from our website [www.nrhmhp.gov.in](http://www.nrhmhp.gov.in) from 18.1.2018 to 12.2.2018. The last date of submission of tender documents in the office of the Mission Director, National Health Mission, Himachal Pradesh is 12.2.2018 at 12:00 Noon. The technical bid will be opened on same day at 3:00 PM in the aforesaid office. The undersigned reserve the right to reject any or all the tender offer without assigning any reason.

Sd/-  
Mission Director,  
National Health Mission,  
SDA Complex, kasumpti,  
Himachal Pradesh Shimla-9,

**Tender Form Serial No. 1.****O/O MISSION DIRECTOR, NHM,****DIRECTORATE OF HEALTH AND FAMILY WELFARE SDA COMPLEX,  
BLOCK NO.6, KASUMPTI, SHIMLA-171009 (HP).****TENDER FORM****DETAILED SPECIFICATIONS / TERMS AND CONDITIONS**

1	No. HFW-H (Procurement)(STK) Tender / 2017	Dated
2	Name & Address of the party to whom the tender is sold	
3	Tender Document for	Salt Testing Kits as per detail attached at annexure-A.
4	Earnest Money	Rs. 100000/- (Rs. One Lac)
5	Cost of tender	Rs. 1000/- (Rupees One thousand only)
6	Processing fee	Rs. 1000/-
7	Particulars of the Receipt against which this document has been Purchased	Receipt No. Dated
8	Pre bid meeting on	2.2.2018 AT 11.00 AM in the chamber of Deputy Mission Director, National Health Mission, Himachal Pradesh
9	Due on	18.1.2018 to 12.2.2018 at 12,00 Noon
10	To be opened on	12.2.2018 at 3.00 PM
11	Tentative Quantity	One Lac Kits $\pm 25\%$

Dear Sir/ Madam,

The Mission Director, National Health Mission, Directorate of Health Services, HP,Kusumpti, Shimla-9 intends to enter into a Rate Contract in respect of Salt Testing Kits, required under National Iodine Deficiency Disorder Control Programme (NIDDCP) to all the Districts of the State of HP except Lahaul &Spiti and Kinnaur Districts' and for which sealed tenders are hereby invited from the original manufacturing firms or their authorized distributor for supplying the Salt Testing Kits as per the descriptions and specifications given at Annexure-A. One manufacturing unit can authorize only one distributor.

1. Interested tenderers may obtain further information about this requirement from the above office .Tender Enquiry Documents may be purchased on payment of Rs.1000/-per set (non refundable) in the form of account payee Demand Draft, drawn on a scheduled bank in India, in favour of "Mission Director, National Health Mission,Himacahal Pradesh,Shimla-09" towards the cost of tender document.

2. Tenderer may also download the tender enquiry documents (a complete set of document is available on website) from the web site [www.nrhmhp.gov.in](http://www.nrhmhp.gov.in) and submit its tender by using the downloaded document along with the required non-refundable cost of tender document Rs 1000/-in the form of Demand Draft in favour of Mission Director NHM,Himachal Pradesh. The tender paper will be rejected if the bidder changes any clause or Annexure of the bid document downloaded from the website or cost of tender,EMD or Processing Fee is not attached along with.

### **INSTRUCTIONS TO TENDERERS**

- I. The tender should reach the office of Mission Director, National Health Mission, Directorate of Health, SDA Complex, Block No.6, Kasumpti, Shimla-9 (H.P.) on or before 12.2.2018 up to 12.00 Noon and the Technical Bid will be opened on the same day at 3.00 PM in the presence of the tenderers or their representatives, whosoever may be present at that time. In case of any doubt, the same may be got clarified by visiting the office of the undersigned between 10.00 AM and 4.00 PM, on any working day.
- II. The tenderers have to furnish the offer in two separate envelopes, clearly mentioning envelope Number-1 "**Technical Bid**" and envelope Number-2, "**Financial Bid**". Both the envelopes must indicate the description of the tender and the date of opening. Envelop of Financial Bid must be sealed properly and then both should be placed together in one sealed cover, indicating "**Tender for supply of Salt Testing Kits**" under National Iodine Deficiency Disorders Control Programme (NIDDCP) of State NHM and the date of opening. The tender must be sealed and must mark the stamp of the firm on the envelope including "**Technical Bid**"and "**Financial Bid**".
- III. Tenderer must submit the sample of Salt Testing Kit being manufacturer by them (at least 15 pieces) along with the tender documents.

#### **A. TECHNICAL BID**

The Technical Bid envelope should contain the following documents which must be attached in the chronological order, as mentioned in the check list **(to be attached with the Technical Bid)**: -

- (i) Earnest money amounting to Rs. 1,00,000/- (Rupees One lac only) in the form of FDR of any scheduled bank, duly pledged in favour of Mission Director (NHM) Directorate of Health HP, Shimla-9.
- (ii) Processing Fee and Tender fee as page 1 of the tender document must be submitted.
- (iii) 15 Salt Kits as a Sample of the Salt Testing Kits, for which the tenderer wants to quote the rates attached at Annexure-B be provided.
- (iv) Status of the person who has signed the tender and authorization letter issued by the competent authority in this behalf.
- (v) Copy of GST Registration certificate and Income Tax Returns for last three years upto 31<sup>st</sup> March, 2016.
- (vi) Photocopy of PAN Card and IT returns for the year 2013-14, 2014-15 and 2015-16.
- (vii) Affidavit, duly attested by Notary to the effect that the tenderer has never been blacklisted by any concern / authority as per **annexure E**
- (viii) Each page of the tender document (including all Annexures, except Annexure-C duly signed by the authorized person, along with seal; Annexure-C duly signed should be placed in the "Financial Bid Envelope" copy.

#### **B. FINANCIAL BID**

The Financial Bid Envelope should contain only the "Rate to be charged of the item". The rate should be quoted in figures as well as in words, and duly signed and stamped by the authorized person. Rate should be quoted exclusive of taxes & Statutory taxes will be applicable.

The envelope, containing the Financial Bid, will be opened only in respect of those tenderers who qualify in the technical evaluation. Financial bids of firms/ parties who do not qualify on technical grounds will be returned unopened. The date of opening of financial bids will be intimated separately to the eligible bidders.

**TERMS & CONDITONS**

The offer for supply of Salt Testing Kits is subject to the terms and conditions mentioned in Annexure-D.

The deficiency of documents/query/Additional information if any may be asked and have to be supplied within specified period by the tenderer concerned as per the decision of the authorities.

Any bidder may be asked to submit any document/information during the technical bid scrutiny, if required.

**Mission Director (NHM)  
Directorate of Health, HP Shimla-9.**

**Signature of the Tenderer  
with Seal and Date**

## **ANNEXURE-A**

**Technical specification of the materials for use in the Department of Health and Family Welfare, Himachal Pradesh.**

**Tender No. HFW-H (Procurement) (NIDDCP) Tender /2017**

### **TECHNICAL SPECIFICATIONS OF SALT TESTING KITS**

1. The Salt Testing Kit should be ready in use, liquid form. Each salt testing kit should have 20 ml testing solution or testing capacity of 75-100 samples. Supply should be in plastic screwed cap vial and able to dispense one drop at the time for use at community level. It can be stored at ambient temperature and relative humidity (20-90%±10%) in any part of the country.
2. The kit should be able to differentiate:-
  - (a).Salt with nil Iodine
  - (b).Salt with inadequate iodine in the range of 05 to less than 15 ppm.
  - (c).Salt with adequate level of iodine 15 ppm and above.
3. The kits should be able to detect iodine levels in the salt from various sources and characteristics e.g. salts that are alkaline/acidic in nature and with varying sodium chloride content in the country.
4. The test kit should have been evaluated and validated by at least one International agencies like WHO,UNICEF,MI or National Level Laboratories such as National Institute of Nutrition,Hydrabad;National Centre for Disease Control,Delhi;All India Institute of Medical Science, New Delhi; All India Institute of Hygiene & Public Health,Kolkata;Central Food Technological Research Institute,Mysore;Indian Council of Medical Research & Council of Scientific and Industrial Research Laboratories. The validation should include tests for the quality, packaging, ready to use testing (drop by drop),stability at various places, shelf life under sealed condition as well as open condition as all these parameters are interlinked. The testing laboratory should submit a detailed report about all the tests parameters including how they vary under different field conditions.

5. The offered Manufacturers/Bidders should have manufacturing and marketing experience minimum of 2 years and should be supported by documentary evidence.
6. The shelf life of the Salt Testing Kit should be at least one year and when the vial is opened it should not be less than 4-6 months.
7. Pack size: Each Salt Testing Kit should be independently packed and not more than 10 kits in a bigger package, for the purpose of ease of transportation/distribution.
8. Bidders are required to submit documentary proof in support of above quoted specifications and requirements along with their bids.
9. Tenderer must submit the sample of Salt Testing Kit being manufacturer by them (at least 15 pieces) along with the tender documents.
10. Label clearly mentioning the contents, Date of manufacturing, Date of expiry & batch number etc. should be pasted on the packing as well as vials/bottles containing testing kits.

**Mission Director (NHM)**  
**Directorate of Health, HP Shimla-9.**

**ANNEXURE-B**

**COMPANY PROFILE**

01. Name of the firm concerned	
02. Address	
03. Telephone No(s)	
04. Fax No(s)	
05. E-mail Address	
06. Manufacturer of salt testing kits since	
07. Whether willing to distribute directly or through authorized agent/distributor? (Enclose letter of authority to such authorized agent/distributor on the company's letter head)	
08.PAN no.	
09.GST registration no.	

**Signature of the Tenderer  
With Seal and Date**



**ANNEXURE-C**

**Financial Bid of materials for use under National Iodine Deficiency Disorder Programme.**

**Health & Family Welfare Department, Himachal Pradesh, Shimla-9.**

**Tender No. HFW – H (Procurement Cell) (NIDDCP) Tender / 2017**

<b>Sr. No.</b>	<b>Name of the Items</b>	<b>Nos.</b>	<b>Rate exclusive of all taxes and F.O.R Destination  Up to District H.Q.</b>	
			<b>In Figure</b>	<b>In Words</b>
1	Salt Testing Kits	Pack of 10 (Ten)		

**Mission Director (NHM)  
Directorate of Health, HP Shimla-9.**

**ANNEXURE-D**

**O/O MISSION DIRECTOR, NHM,**

**DIRECTORATE OF HEALTH AND FAMILY WELFARE SDA COMPLEX, BLOCK NO.6,  
KASUMPTI, SHIMLA-171009 (HP.)**

**Tender No. HFW –H (Procurement) (MHP) Tender /2017      Dated: Shimla-9, the**

**TERMS AND CONDITIONS**

01. That the bids will be accepted only from the manufacturer however manufacturer may authorize any agent/distributor for distribution, but manufacturer will have to give the details of such distributor on their company letter head along with the technical bid in advance.
02. That the tenderer shall have to furnish Earnest Money Deposit for the amount Rs.1,00,000/- (Rs. One Lac only) in the shape of FDR from any nationalized Bank duly pledged in favour of the Mission Director, National Health Mission, HP. FDR must be physically attached. No confirmation on slips/ letters of any bank(s) shall be entertained for consideration in this behalf. The earnest money of tenderers who fail to qualify shall be refunded within one month from the date of finalization of this tender.
03. That only the tenders received by the specific date and time, along with the requisite amount of earnest money, shall be entertained. Tenders without Cost of tender document, Processing Fee and Earnest money, or short of it, or not in the form specified above, will not be entertained and shall be rejected straightway. No firm / organization is exempt from furnishing of Earnest Money Deposit, in any case.
04. That earnest money / security deposit / any other sums of the tenderers lying with the National Health Mission Directorate, in connection with previous tender published for this item or any other tender / case, will not be considered against this tender.
05. That telegraphic / fax / e-mail tenders, conditional tenders and tenders not on the prescribed Proforma, will be rejected. This tender form is not transferable.
06. That tenders having cutting / illegible handwriting / fluid pasting will not be entertained.
07. That each page of the tender (along with Annexure) must be signed by the tenderer and must carry the seal of the firm / company.
08. That the tenders shall be opened in the presence of attending tenderers (or their authorized representatives), if they wish to be present at that time.
09. That in case of a holiday on the date of receipt of the tenders, the tenders shall be received and opened on the next working day, at the same hours.

10. That a person signing the tender form (or any other document forming part of the contract), on behalf of another, shall be deemed to warrantee that he has the authority to bind such other person and if, on enquiry, it appears that the person so signing had no authority to do so, the purchaser, may without prejudice to other civil and criminal remedies against the contract, hold the signatory liable for all costs and damages and forfeiture of the earnest money.
11. That the Mission Director, HP reserves the right to reject any or all the tenders without assigning any reason thereof and also to impose / relax any term and condition of the tender and such modified/released terms and conditions will be binding on all the parties. No enquiry (verbal or written) shall be entertained in respect of acceptance / rejection / modification of terms and conditions of the tender.
12. That any attempt on the part of the tenderer, to negotiate directly or indirectly, with the authority to whom the tender is being submitted or with the tender-accepting authority, before the finalization of the tenders, will make the tenderer liable for exclusion from consideration of his / her tender.
13. That the tender of only those parties will be considered, who quote their rates as per the terms and conditions described herein.
14. That the Contract shall initially be for a period of one year. However, the contract can be further extended for another two years on year to year basis or till finalization of next tender on same terms and conditions & same quoted rates subject to satisfactory performance by the tenderer and proper fulfilment of all the terms and conditions of the agreement by the supplier / firm concerned, as may be deemed fit by the competent authority.
15. That the rates quoted, should be F.O.R. at DistrictHeadquarterin the State of Himachal Pradesh and be exclusive of all taxes. Statutory taxes may be mentioned seperatly. Rate should be in Indian Currency only.
16. That the rates quoted by the tenderer shall not be enhanced in any case, till the period of Contract is over.
17. Price fall clause- That the offer of rates by the tenderer will be subject to the price fall clause i.e. if any item is being offered at a lower rate by the tenderer in any other state / place in India, he shall not charge a higher rate for that item in this tender. In the event of a higher rate offered by the tenderer, the rate so offered can be rejected at any stage.
18. That in the event of non-compliance or breach of any terms and conditions of this contract by the tenderer at any stage, the Mission Director reserves the right to take punitive action against such a tenderer, even after the award of the contract.
19. That the Contract will come into force for period of one year from the date of signing of Agreement. Orders will be placed from time to time, within the validity of this contract, as per the requirement of the Indenting officers(s) of Health & Family Welfare Department, Himachal Pradesh. The successful bidder will have to sign the Agreement within 10 days of Letter of Award of Letter.

20. That the firm's shall neither claim, nor be entitled to any payment, for any damage caused due to any harm whatsoever, incidental.
21. That the supplier shall provide any extra charge, any kind of support, tools, labour and assistance which the aforesaid officer may consider necessary for correction if any in the Salt Testing Kit.
22. That all dispatches made by the firm's by rail / road will be made at the supplier's own risk.
23. That the supplier shall dispatch material "Freight-paid" in all the cases. In the event of failure to do so, a penalty of 5% will be charged, over and above the amount paid as freight, by the Indenting officer, on his behalf.
24. That refund of the amount of security, deposited by the firm, will be made after three months from the date of completion of the warrantee.
25. That failure on the part of the tenderer / firm / organized body, to discharge the contractual obligations, will lead to black listing of the firm for future supplies / tendering to the Department and the security deposits shall be forfeited in whole.
26. That the terms and conditions mentioned in this tender document shall be binding and operative between the tenderer / Mission Director (NHM). An agreement on non-judicial paper worth Rs. 5/- will have to be signed by both the parties within 10 days of letter of Agreement of tender.
27. That in case of violation of any of the terms and conditions, as mentioned above, the security of the tenderers shall be forfeited / encashed in full or part.
28. That in the event of any dispute, the same shall be referred for arbitration to the Pr. Secretary (Health) to the Govt. of Himachal Pradesh, Shimla-I or any person appointed by him / her. The award of the arbitrator shall be final and binding on both the parties.
29. That all disputes arising from various Districts located in Himachal Pradesh shall be settled within the jurisdiction of the Hon'ble High Court of Himachal Pradesh at Shimla (within Municipal Limits.)
30. That no payment will be made in advance for any supply under this Contract.
31. That the Contractor shall not: -
  - Assign or sublet the contract without written approval of the officers sanctioning the contract.

Disclose the detail of the conditions governing the contract to unauthorized person (Indenting against this contract is permissible only for the bonafide use of Governments and quasi-public and not for private parties use of the Govt. officers).
32. That no interest shall be paid on any payment in any case.
33. That all photo copies which are required to be attached with the tender shall be got attested by a Notary/ Gazetted Officer/ Self attested.

34. Inspection / Testing: The Purchaser or his authorized representative may inspect the product at the Supplier's factory and warehouse. Samples may be drawn on random basis from each lot / batch offered. It shall be sent to the laboratory identified by the purchaser. The goods shall be accepted subject to the approval of the samples for the laid down technical parameters in the specifications including package integrity test. ***(The cost of testing on the samples drawn for each lot / batch shall be borne by the supplier. Salt Testing Kits should be dispatched to the consignee only after clearance from the testing laboratory and prior intimation to the consignee.)***
35. Recalls: The products must be recalled by the manufacturer at his cost, if rejected by the purchaser or authorized representative because of problems with product quality or adverse reactions of the product to the user. The supplier will be obliged to replace the product in question at its own cost with a fresh batch of acceptable quality or withdraw and give a full refund. The supplier shall have to pay penalty as prescribed by the purchaser.
36. Markings: All packages and invoices must bear the name of the product, date of manufacturing and expiry date, appropriate storage conditions and consignee address.
37. The rates quoted will be valid for 180 days from submission of Bid.
38. The supplier will ensure that the supply reached at FOR destination within 45 days of the issuing of purchase order.
39. If the firms fail to execute the supply orders within the stipulated period, penalty of 2 % of the value of the orders calculated at the contract rate per week will be levied. The maximum penalty for late supply shall not exceed 10 % of the total value of the orders. The cut of delivery period shall be counted from the date of dispatch of supply orders to the date of receipt at F.O.R. destination. Supply order will be debarred /cancelled if the Vender fails to supply within the 06 (Six) weeks beyond the allotted 45 days & the supplier may be considered for Black Listing the firm.
40. Force Majeure :The supplier shall not be liable for imposition of any such sanction so long the delay and/or failure of the supplier in fulfilling its obligations under the contract is the result of an event of Force Majeure.
41. That in event of withdrawal or discretionary of any article(s) and consequent reasons or reduction in demand, contractor shall not be entitled to any compensation.
42. Validity of the rates quoted shall remain enforce till the completion supplying period, in case the tender is awarded.

**Mission Director (NHM)**  
**Directorate of Health, HP Shimla-9.**

**Read and Accepted**

**Signature of the Tenderer**  
**With Seal and Date**

**ANNEXURE E**

**DECLARATION & UNDERTAKING**

(On Non-Judicial Stamp Paper duly notarized)

**I/We..... S/O.....Age.....**

**Prop./Partner/Director/Power of Attorney holder of firm M/S.....**

**situated at ..... (Complete address of Mfg.Unit)**

**.....do hereby declares on oath as follows:**

**That our firm/company has not been blacklisted or banned by any State or Central Government or by its Procurement agencies for supply in India or outside.**

**Name of Deponent & Signature**