

**Health & Family Welfare Department
(NHM) Himachal Pradesh, Shimla-171009.**

TENDER DOCUMENT

I	Tender No.	HFW-H/NHM/NDD/2017
II	Description of work	Supply of Cloth Banners for National Deworming Day (NDD) in Latha, Size 100 inches x 32 inches with multi color printing / writing (Synthetic Paints) as per available samples colours with two inches side stitching both sides.
III	Tender Document Cost	Rs. 500/- (Rupees five hundred only)
IV	Earnest Money Deposit	Rs. 50,000/- (Rupees fifty thousand only)
V	Particular of receipt of Tender document cost	-----
VI	Name of the party, address to whom the tender is sold	----- ----- -----
VII	Date of issue	-----
VIII	Closing date of issue of tender form	29 th January 2018(Up to 12.00 Noon)
IX	Last Date of submission	29 th January 2018(Up to 1.00 PM)
X	Date of opening	29 th November 2018 at 3.00 PM)
XI	Place of opening	O/o Mission Director (NHM)

Dear Sir (s)

Sealed tenders are hereby invited by the Mission Director (NHM), Directorate of Health & Family Welfare Himachal Pradesh Shimla-171009 from the reputed professional firms/ organizations in Govt. / Semi Govt. /Private Sector for the supply of Cloth Banners. Tender form along with terms & conditions can be obtained from the o/o Mission Director (NHM) costing Rs. 500/- through demand draft (Non-refundable) payable to Mission Director (NHM) on or before 29.01.2018 (up to 12.00 Noon). Tender must be accompanied with earnest money Rs.50,000/- (Rupees fifty thousand only) in the shape of call deposit of any scheduled bank duly pledged in favour of Mission Director (NHM), Swasthya Sadan, Shimla-9 and valid for one year. Earnest money received otherwise shall not be entertained and the tender will be straightway liable for rejection at the time of opening of the tender. Tender without earnest money will not be entertained. The sealed tender must reach in the office of the Mission Director (NHM) on or before 29.01.2018 up to 1.00 PM and will be opened on the same day at 3.00 PM in the presence of the tenderers or their authorized representatives if any present at the specified date and time. Mission Director (NHM) reserves the right to accept or reject any or all the tenders without assigning any reasons.

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TERMS AND CONDITIONS:

1. The conditional and telegraphic tender will not be accepted.
2. The tenders should insert/quote the rate of the described unit item in the space providing in the enclosed tender form in figure as well as in words inclusive of all taxes & levies also.
3. If the date of opening of the tenders happens to be holiday, the tenders will be opened on the next working day at the same time.
4. Tender (technical bid) must be accompanied with earnest money of Rs. 50,000/- (Rupees fifty thousand only) in the shape of call deposit of any scheduled bank valid for one year duly pledged in favour of Mission Director (NHM), Swasthya Sadan, Shimla-9.
5. The tenderer should submit technical bid & financial bid in a separate sealed envelopes clearly subscribing with the subject/works and date of opening of tender.
6. The financial bid of only those firms will be opened who qualifies the Technical bid.
7. Rates quoted should be FOR at State headquarter Shimla-9.
8. Rates should be inclusive of all taxes, packing, forwarding & unloading charges.
9. No offer will be entertained if received after due date and time.
10. The accepted / approved rates will remain in force for a period of one year from the date of approval for NDD programme & also for similar nature works in various programme under NHM.
11. The firm should enclose a photocopy of their GST registration number, PAN number and income tax returns filed with the appropriate authorities for the last two financial years alongwith other supporting documents, if any, should be enclosed.
12. Income tax will be deducted from the bill at source on the rate as applicable.
13. The successful bidder will have to deliver the goods within three weeks from the issue of supply order.
14. The Jurisdiction for any dispute shall be within Municipal limit Shimla.
15. The firm should invariably submit the samples of the cloth banners with technical bid. The sample of cloth banner should be at least 1 mtr. x 32 inches.
16. These terms and conditions shall form the part of agreement itself.
17. In case of successful tenders, the earnest money will be retained as security money for faithful execution of supply order, which will be liable to be forfeited for non-execution of awarded work smoothly as per terms & conditions.
18. The quantity of item to be supplied may increase or decrease.
19. The tender duly sealed should be submitted in the O/o Mission Director (NHM), SDA Complex, Shimla in the tender box provided for the same.

Signature of tenderer with seal
(Accepted)

Authorized Signatory
(Health Authority)



TENDER FORM

Health & Family Welfare Department (NRHM) Himachal Pradesh, Shimla-171009.

Earnest money: Rs 50,000/- (Refundable)

Cost of tender form: Rs. 500/-

Nature of work: Supply of Cloth Banners for National Deworming Day (NDD) in latha, Size 100 inches x 32 inches with multi colour printing/writing (Synthetic Paints) as per available sample's colours with two inches side stitching both sides.

PLACE AND OPENING DATE OF TENDER: O/o the Mission Director (NHM), Directorate of Health & Family Welfare Department Shimla-9 on dated 29.01.2018 at 3.00 PM.

Description of item	Tentative Qty.	Rate per item (inclusive of all Taxes, packing, forwarding & unloading charges) (Both in words & figure)
Supply of Cloth Banners in Latha, size 100 inches x 32 inches in multi colour printing scheme as per samples with two inches side stitching both sides.	46,000 Nos.	

Remarks, if any:

Full Signature: _____

Name of Tenderer _____

Full Address _____

With Phone No. _____

